

TOWN OF TECUMSEH BUSINESS IMPROVEMENT AREA (TOTBIA)

BOARD OF MANAGEMENT MEETING

Wednesday, June 14, 2017 at the hour of 7:00 PM held at the Public Works Building

Located at 1189 Lacasse Blvd. Tecumseh, ON | BIA Office Phone: 519-735-3795

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. DISCLOSURE OF PECUNIARY INTEREST
4. DELEGATIONS
 - 4.1. Artan Mucollia, LaRucola Restaurant
5. COMMUNICATIONS
 - 5.1. Minutes
 - 5.1.1. Board of Management Minutes: May 10, 2017
6. REPORTS
 - 6.1. Chair
 - 6.2. Treasurer's Report
 - 6.2.1. Month End Financial Reports: May 31, 2017
 - 6.3. Coordinator Report
 - 6.4. Council Report
 - 6.5. Committee Reports
 - 6.5.1. Night Market
 - 6.5.2. Fall Into Health Day
7. UNFINISHED BUSINESS
 - 7.1. Corn Festival Parade Sponsorship
 - 7.2. OBIAA 2016 Member Salary & Levy Survey Results
 - 7.3. TOTBIA Constitution – First Draft
8. NEW BUSINESS
 - 8.1. BIA Parkette Lighting
 - 8.2. Ontario Youth Art Award Winner
9. NEXT MEETING – July 12, 2017
10. ADJOURNMENT

Board Members:

Candice Dennis, Chair
Tony Nehme, Vice Chair
Paul Bistany, Treasurer
Bill Altenhof, Councillor, Ward 2
Jules Champoux, Director
Joseph Fratangeli, Director
Maureen Harris, Director
Daniel Hofgartner, Director
Brian Houston, Council Representative, Ward 3
Linda Proctor, Director
BIA Staff – Paula Rorai, Coordinator, Minute Taker

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TOWN OF TECUMSEH





Minutes of a Meeting of the
Town of Tecumseh Business Improvement Area (TOTBIA)
Board of Management Meeting

A meeting of the Town of Tecumseh BIA (TOTBIA) Board of Management meeting held as of Wednesday,
June 14, 2017 at Public Works Bldg., 1186 Lacasse Blvd., Tecumseh, ON, at the hour of 6:00 PM.

(TOTBBM-1-6)
CALL TO ORDER

The meeting was called to order at 6:13 p.m. by Tony Nehme, Vice Chair

(TOTBBM -2-6)
ROLL CALL

Present: Vice Chair Tony Nehme
Treasurer Paul Bistany
Director Jules Champoux
Councilor Bill Altenhof
Director Joseph Fratangeli
Director Daniel Hofgartner
Councillor Brian Houston
Director Linda Proctor
Regrets: Chair Candice Dennis
Director Maureen Harris
Absent:
Minute Taker: Coordinator Paula Rorai

(TOTBBM - 3-6)
DISCLOSURE OF PECUNIARY INTEREST - None Stated.

(TOTBBM - 4-6)
DELEGATIONS - Artan Mucollia, LaRucola Restaurant - discussion on additional layout of the Night Market event which will be held on Friday, July 28th.

(TOTBBM - 5-6)
COMMUNICATIONS

5.1 BIA Board of Management Meeting Minutes

Motion: (BBM-19/17) Moved by: D. Hofgartner
Second by: J. Champoux

THAT the minutes of the Town of Tecumseh BIA Board of Management Meeting held on May 10, 2017, be approved as distributed.

APPROVED.
CARRIED.

Motion: (BBM-20/17) Moved by: D. Hofgartner
Second by: J. Champoux

THAT the minutes of the Town of Tecumseh BIA Board of Management Special Meeting held on May 31, 2017, be approved as distributed.

APPROVED.
CARRIED.

(TOTBBM - 6-6)
REPORTS

6.1 CHAIR REPORT: No report at this time.

THAT the discussion for Bike Racks in the BIA Parkette and Lakewood Park be differed until the next TOTBIA Board meeting, be approved.

APPROVED.
CARRIED.

- 7.2 TOTBIA Constitution Draft – A meeting has been scheduled with the Clerk and staff on July 31st to complete the review of the first draft.
- 7.3 Corn Festival Parade – Parade Entry Registration will be completed and submitted this month for the parade and 5,000 Canada 150 tattoos have been ordered and delivered to be give-a-ways along parade route. Lakeview Montessori has been invoiced for half of the order. D. Hofgartner has offered a 1957 truck that the BIA can use as their entry in the parade this year.
- 7.4 OBIAA 2016 Member Salary & Levy Survey Results – defer till next meeting.

Motion: (BBM-25/17) Moved by: J. Fratangeli
Second by: D. Hofgartner

THAT the discussion on the OBIAA 2016 Member Salary & Levy Survey Results be differed until the next TOTBIA Board meeting, be approved.

APPROVED.
CARRIED.

(TOTBBM – 8-6)

NEW BUSINESS

- 8.1 Ontario Youth Art Award Winner – P. Rorai reports on a Tecumseh St. Anne student, who is also an art student with BIA Member Art Galia, is one of the winners for this year's Youth Art Contest for Canada's 150th at Queen's Park in Ottawa. A letter was submit to the Clerk's office requesting Emma and Alicia Ristic be a delegate at one of the next regular Council meetings be accepted to give acknowledgement to this very special achievement and award to one of our own Tecumseh students.
- 8.2 P. Rorai is asked to update and order a new TOTBIA brand banner to use in parades, trade-shows, events, etc.
- 8.2 Corn Festival Sponsorship – P. Rorai asks if the BIA would like to sponsor the Corn Festival again this year.

Motion: (BBM-24/17) Moved by: D. Hofgartner
Second by: P. Bistany

THAT the TOTBIA will be a Bronze Sponsor (\$500) with the 2017 Tecumseh Corn Festival, be approved.

CARRIED.
APPROVED.

(TOTBBM – 9-6)

NEXT MEETING

The next Board meeting will be on Wednesday, July 12, 2017 at 7:00 PM in the Public Works Building

(TOTBBM – 10-6)

ADJOURNMENT


Motion: (BBM-26/17) Moved by: L. Proctor
Second by: P. Bistany

THAT there being no further business, the June 14, 2017 meeting of the BIA Board of Management be adjourned at 8:12 PM

CARRIED.
APPROVED.



Candice Dennis, Chair



Paula Rorai, Coordinator